2024 COMMUNITY DEVELOPMENT PROGRAM
COMMUNITY DEVELOPMENT GRANT INSTRUCTIONS

Sullivan 180 is a non-profit organization dedicated to building a healthy community through people, places, and policy; with an intentional focus on prevention and empowering a healthier generation. We are committed to change by degrees; working with partners, schools, and communities through a grassroots and inclusive approach where everyone can participate in turning around the health of our county.

To this end Sullivan 180 offers grants, technical assistance; and a variety of programs and resources to support our mission; and the efforts and initiatives of our community to enhance health outcomes.

The **Community Development Program** offers a range of grants for projects that involve planning and/or incorporate care of public spaces, community health and youth engagement into a larger community context. **See the 2024 Community Development Grant Summary for specific details and program resources.**

Prospective applicants are encouraged to read these documents thoroughly to become familiar with program resources and requirements before submitting an application. Applicants will be notified within approximately 30 days of receipt of a completed application / proposal whether funding has been approved. Sullivan 180 reserves the right to redirect category placement among our various grant programs.

The Community Development Program **also offers technical assistance and support for community building** through facilitated meetings and "visioning." Over a series of meetings, participants will work together to formulate a project or community action plan which may include initiatives listed below.

ELIGIBILITY

Sullivan County schools, non-profit organizations and units of local government are eligible to apply for **Community Development Grants** for projects in Sullivan County, NY. Eligible projects include:

Community Events (up to $500) *No match required.*

- New or expanded festivals or celebrations that promote cultural diversity, community and youth engagement
- Neighborhood-based events and activities that encourage interactions between residents
- New or expanded events that address a community health-related issue or encourage healthy activities

Projects/Initiatives (up to $5,000): *25% match required for grants over $500 in the form of funds, in-kind, or donated goods and services.*

- Creation of trails, pocket parks, community gardens, outdoor art installations, murals or other projects which incorporate or implement placemaking
- Initiatives that address a health-related issue or topic and promote healthy, active communities

Planning & Technical Assistance (up to $5,000): *100% match required in the form of cash or donated services.*

- Professional services for design, planning or engineering for community buildings, parks or trails
- Architectural services or renderings for building design and facade restoration

Sullivan 180 places special emphasis on good design and sustainability. Applicants are encouraged to outreach and make every effort to involve volunteers of all ages and cultural backgrounds. **Youth involvement is required.**

PROJECT DOCUMENTATION

Applications received without required documentation will be deemed incomplete and will remain pending until all documents are received, which may impact funding availability. For more information, contact Shannon Cilento, Community Development Program Manager at (845) 295-2680 or email scilento@sullivan180.org.

Materials may not be purchased, or work started until the applicant has received a grant award letter and returned a signed grant addendum.

Submit the Community Development Grant application and supporting documents to **Grants@Sullivan180.org**. *Grants will be accepted on a rolling basis as funds are available until* **September 1, 2024** *and* **projects must be completed by October 1, 2024.**

SULLIVAN180

2024 COMMUNITY DEVELOPMENT PROGRAM
COMMUNITY DEVELOPMENT GRANT APPLICATION

APPLICANT INFORMATION

Applicant/Organization Name: _____

Project Location: _____

Contact person: _____

Mailing address: _____

Phone (Office): _____   **Phone (Mobile):** _____

E-mail: _____

Website: _____   **Social Media:** _____

Applicant Type: ☐ **Unit of local government**   ☐ **School District**   ☐ **Non-profit organization**   ☐ **Other**

Grant to be issued to: _____   **EIN#:** _____

Have you received a Sullivan Renaissance or Sullivan 180 grant in the past? ☐ **Yes (Year _____)** ☐ **No**

Grant Category in which you are applying for funding: ☐ **Community Event (up to $500)**

☐ **Project/Initiative (up to $5,000)** ☐ **Planning/Technical Assistance (up to $5,000)**

PROJECT INFORMATION

Answer the following questions on an additional sheet of paper and attach to the application upon submission.

1. **Provide a detailed description of the project for which you are seeking funding.** Attach any photos, maps, renderings or other information that would help explain your project.

2. **How will this project impact the community/neighborhood?** What need/s or issue/s will it address?

3. **Who will be involved in implementing this project?** *Include any proposed collaboration with neighborhood residents, community-based organizations, municipal partners, schools, etc.*

4. **What permits may be required?** *Examples include building permits, sign permits, road use permits, etc.*

5. **How will the proposed project engage, empower or impact youth*?**
   *Ages 21 and under.

6. **Summarize the <u>total budget</u> for your project in the table below:**
   Provide costs for items you plan to purchase. Note your grant request, existing funds and any in-kind donations.

Items	2024 S180 Grant Request	Matching / Other Funds*	Total Project Funds
TOTAL:			

7. **Grant amount requested (see maximum grant requests by type below).** $_____

Community Development Grant Categories:

1. Community Event Grant (up to $500): *No match required.*

2. Project/Initiative Grant (up to $5,000): *25% match required for grants over $500 in the form of funds, in-kind, or donated goods and services.*

3. Planning/Technical Assistance Grant (up to $5,000): *100% match required in the form of cash or donated services.*

* Existing Sullivan Renaissance/Sullivan 180 funds and/or volunteer hours are not eligible as a match.

Use the checklist below to ensure that all the required items are included with your submission.

REQUIRED:	**IF APPLICABLE:**
❑ Completed Grant Application	❑ Consultant Proposal & Resume
❑ Photographs of Project Site(s)	❑ Property Owner Permission
❑ Estimates or prices to accompany budget	❑ Permits
	❑ Letter(s) of support
	❑ 501(c)(3) IRS Determination Letter

_____   _____   _____
SIGNATURE OF AUTHORIZED REPRESENTATIVE   **PRINT NAME**   **DATE**